

## **Business and Non-Instructional Operations**

### **Materials/Services Fees, Charges**

In accordance with the Connecticut General Statute requirement to provide a free public school education, the Board of Education will provide all instructional equipment, books and materials needed to maintain the desired instructional program free of charge, subject to reasonable rules concerning their care and use.

Students shall be charged for damaged or lost textbooks, library/media materials and other educational equipment or materials. Fines and assessments shall be levied, collected and disbursed subject to regulation by the building Principal. The schools are authorized to withhold transcripts, grades, diplomas or report cards until payment for a return of the textbook, library/media, or other educational equipment or material is made.

### **Copies of Records**

Any person who applies in writing shall receive a plain or certified copy of any public record. The maximum fee per page allowable under the Connecticut Freedom of Information Act will be charged.

(cf. [9330](#) Board/School District Records)

Legal Reference: Connecticut General Statutes

[1-15](#) Application for copies of public records.

[10-221](#) Boards of education to prescribe rules.

[10-228](#) Free textbooks, supplies, material and equipment.

[10-228a](#) Free textbook loans to pupils attending non-public schools.

[10-229](#) Change of textbooks.

Policy adopted: April 26, 2004