

Business and Non-Instructional Operations

Transfer of Funds between Categories; Amendments

The Board of Education may transfer any unexpended or uncontracted for portion of any appropriation for school purposes to any other item of such itemized estimate, but expenditures shall not exceed the appropriation made by the fiscal authority combined with such money as may be received from other sources for school purposes.

The Superintendent is authorized to transfer funds from any line item in an amount less than \$10,000, under emergency conditions if the urgent need for the transfers prevents the Board from meeting in a timely fashion to consider such transfer. All transfers made in such instances shall be announced at the next regularly scheduled meeting of the Board and a written explanation of such emergency transfer shall be provided to the legislative body of the municipality or, in a municipality where the legislative body is a town meeting, to the Board of Selectmen.

The definition of line item, as used in this policy, is limited to the categories listed below:

- 100- Personal Services - Salaries
- 200- Personal Services - Employee Benefits
- 300- Purchased Professional and Technical Services
- 400- Purchased Property Services
- 500- Other Purchased Services
- 600- Supplies
- 700- Property
- 800- Other Objects

Legal Reference: Connecticut General Statutes

[10-222](#) Appropriations and budget. (as amended by P.A. 13-60, An Act Concerning The Consolidation of Non-educational Services)

Policy adopted: April 26, 2004

Policy revised: March 24, 2014

STAFFORD PUBLIC SCHOOLS

Stafford Springs, Connecticut