

## **BOARD OF EDUCATION**

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## **CENTRAL ADMINISTRATION**

Mr. Steven Moccio  
Superintendent of Schools

Mrs. Jennifer Murrihy  
Director of Curriculum

Ms. Jolene Piscetello  
Director of Pupil Services

Mrs. Diane Peters  
Business Manager

Mrs. Peggy Falcetta, Principal  
Staffordville School

Mrs. Anna Gagnon, Principal  
West Stafford School

Mr. Steve Montgomery,  
Principal

Mrs. Caroline Hargraves,  
Assistant Principal Stafford Elementary  
School

Mr. Paul Muska, Principal  
Mr. Jonathan Campbell,  
Assistant Principal  
Stafford Middle School

Mr. Marco Pelliccia, Principal  
Mrs. Susan Mike, Assistant Principal  
Stafford High School

Mr. Devin Cowperthwaite  
Supervisor of Building Services

Ms. Beth LaPane  
Supervisor of Food Services

Mr. Damian Frassinelli  
Director of Athletics and Recreation

# Stafford Public Schools



## Welcome to a Meeting of the Board of Education

[www.stafford.k12.ct.us](http://www.stafford.k12.ct.us)

Welcome to a meeting of the Stafford Board of Education. Your presence at this meeting is appreciated. Your interest is a vital part of our school system's success. You will find copies of the agenda near the entrance.

### **Public Comment**

Board of Education meetings are subject to open meeting laws. Therefore, all business, except that which is related to personnel matters, pending claims and litigation, security devices and real estate, confidential documents, collective bargaining issues, and other negotiations, must be conducted in public session.

Public input during meetings is limited to that portion of the agenda identified as *Public Comment*, or as determined by the Chairperson. Provisions for permitting any individual or group to address the Board concerning any subject that lies within its jurisdiction shall be as follows:

1. Three (3) minutes may be allotted to each speaker on each subject matter. The Board may modify these limitations at the beginning of a meeting if the number of persons wishing to speak makes it advisable to do so.
2. A Board of Education member shall be appointed by the Chairperson prior to the meeting to act as timekeeper for the meeting, if deemed necessary by the Chairperson.
3. No boisterous conduct shall be permitted at any Board of Education meeting. Persistence in boisterous conduct shall be grounds for summary termination, by the Chairperson, of that person's privilege of address.
4. All speakers must identify themselves by name and address.

Questions or issues raised will typically be referred to administrative staff for follow-up. Citizens are encouraged to use routine channels: teacher/staff, director/building administrator, or Superintendent of Schools when seeking resolution to a problem.

### **What is the Board of Education?**

The Board of Education is the planning and policy making authority for the Stafford Public Schools. In this responsibility the Board operates in accordance with the educational laws of the State of Connecticut. The Board of Education is composed of seven residents. Each member is elected for a four-year term. Board members are not paid for their service to the community.

### **What Does the Board Do?**

The board represents you, the citizen, in establishing a sound educational philosophy, adopting policies for operation of the schools, developing sound financial plans consistent with educational needs and community resources, providing leadership for educational progress and evaluation and upgrading programs. Although any matter relating to the operation of the schools may come before the board, most problems are routinely handled through administrative channels.

### **When Does the Board Meet?**

Regular meetings of the board are open to the public, and all action authorized and required by law is taken at these meetings. They are usually held at 6:30 p.m. in the cafetorium at Stafford Elementary School, on Mondays in accordance with the meeting schedule that is posted on the district's web site ([www.stafford.k12.ct.us](http://www.stafford.k12.ct.us)) and at the town clerk's office. Special meetings are also held as needed.

### **Stafford Public Schools Strategic Goals**

1. Integrate core content knowledge with 21<sup>st</sup> Century essential skills needed for success in the 21<sup>st</sup> Century.
2. Systematically gather and analyze evidence of student performance to ensure continuous progress toward the goals of the educational program.
3. Analyze and improve systems to promote effective communication and collaboration among and between administration, staff, students, parents, and community.
4. Analyze and improve accountability processes to ensure that all systems are aligned with the Mission and a core set of prioritized goals for learning and management.

(Adopted by SBOE on March 9, 2009)

### **Board Agenda**

Each meeting of the Board is governed by a prepared agenda. The agenda is divided into topics requiring action, topics for discussion, and informational reports. *Robert's Rules of Order* generally determines parliamentary procedure for meetings. The board occasionally meets in executive session.

At least 48 hours prior to the time of the regular meeting, the items on which action may be taken shall be included in an agenda which will be posted in the Superintendent's Office, Town Hall, and in each school in a place readily available to parents and teachers. Agendas and minutes are also posted on the district's web site ([www.stafford.k12.ct.us](http://www.stafford.k12.ct.us)). Items to be included on the agenda of a special meeting shall be posted at least 24 hours prior to the time of the special meeting.

The regular order of business shall include, but is not limited to, all of the following, in the order given:

1. Call to Order- Establishment of Quorum
2. Pledge of Allegiance
3. Secretary's Report-Approval of Minutes
4. Treasurer's Report
5. Correspondence
6. Board Reports
  - a. Report from Student Representative
  - b. Budget Committee
  - c. Curriculum Committee
  - d. Policy Committee
  - e. Negotiation Committee
7. Superintendent Reports
8. Public Comment
9. Old Business
10. New Business
11. Personnel Matters
12. Student Matters